



EDI Invoicing / PO Invoicing

How to submit your PO Invoice

- *If your company is EDI capable, contact edipo@bnsf.com to have your company set up with BNSF Railway.*
- *If your company is not EDI capable, you will need to register with [Transentric](#), a separate company, to transmit invoices through their ORISS (Online Rail Industry Supply System) software.*

How to register with Transentric / register with another railroad in Transentric

- *Their website is <https://oriss.www.transentric.com/ors/>*
- *Under [Sign up / Registration](#) click on the choice for new customer or current customer adding another railroad.*

New Customer

- *You will be asked for a [Customer Assigned ID](#). You will need to contact your BNSF buyer to get your vendor number or use the BNSF 6 character purchase order number you will be invoicing.*
- *Under [Application Information](#), click on the drop window for [Customer](#) and choose [BNSF Railway Company](#)*
- *For [Application Type](#) click the drop down window and choose:
[Material Invoicing Only](#) for free service and manual invoice template loading for invoicing.
[Purchase Orders and Invoicing](#) for a monthly \$25 fee and automatic invoice template loading for invoicing.*
- *Fill out each of the remaining sections and click the [Create](#) button when finished.*
- *You will be notified by email when your registration is accepted.*

Current Customer to register with another railroad

- *On the login page under [Sign up / Registration](#), click the 2nd choice for current customer for additional railroad.*
- *Use your current User ID and password and login on the link below.*

- Click the **Registration** tab and select **BNSF Railway Company** from the drop down window.
- Click **Create** and you will be transferred to a registration screen to fill out some additional information.
- Click **Create** and you will be notified by email when your registration is accepted.

Password Expired

- On the login page, click on oriss.issues@transentric.com and request password reset referencing your User ID.
- You will be notified by email when your password has been reset.